

SFIA Self-Assessment login guide for clients who already have a token.

Go to: www.validateskills.com

Click on the login tab and then the Pay-as-you-go SFIA Self Assessment login button on the right as indicated in the image below.



This will take you to the payment section of the SFIA Self Assessment portal.

You do not need to buy a token or click buy a token if you have been given a demo code by a validateskills.com representative.

There is a SFIA self assessment report example, which is a sample version of the document you get as a result of completing the self assessment. Click the green 'View Example Report' button.

A screenshot of the SFIA Self Assessment Portal page. The header includes the ValidateSkills.com logo and the SFIA ACCREDITED PARTNER logo. The main content area is titled 'SFIA Self Assessment Portal' and contains the following text: 'The SFIA Self Assessment is a series of questions designed to build your SFIA Levels and Skill code understanding of your role. You should be prepared to answer honestly and truthfully as your selection will determine the outcome of the report.' Below this is a numbered list of steps: 1. Decide how many Self Assessments (items) you wish to purchase; 2. Make payment of £20.00 + VAT per item; 3. Once paid, we send you the number of codes per item purchased; 4. You can then register your email and enter the token code we have sent you; 5. Complete the self assessment and print off report. There are three green buttons: 'View Example Report' (with a red arrow pointing to it), 'View' (with a red arrow pointing to it), and 'Already have a code?' (highlighted with a red box). At the bottom, there are logos for PayPal, VISA, MasterCard, and American Express, along with a 'Buy Now' button and the SFIA ACCREDITED PARTNER logo.

You need to click "Already have a code?" (see above) but if you don't have a demo code please email enquiries@validateskills.com

Clicking the “Already have a code?” button will take you into the Assess IT skills portal. Please click “Start here” to continue.



Know your SFIA Level

[→ Start here](#)



World's 1st adaptive SFIA self-assessment

powered by  ValidateSkills.com





Please enter your basic details in order to register an account. Click “Create account” button.

If you are returning you can simply click the login link at the bottom of the page.

Create your account

Your name * <input type="text" value="Mr Registration Guide"/>	Work Email * <input type="text" value="registration@guide.com"/>
Password * <input type="password" value="●●●●●●●●●●"/>	Confirm Password * <input type="password" value="●●●●●●●●●●"/>

[Create account](#)

Already have an account ? [Login](#)

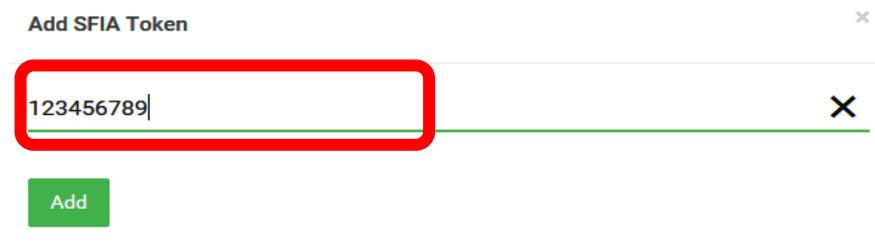
On the next page you can now add your token number so click the “ + Add SFIA Token” button

[+ Add SFIA Token](#)

For buying tokens, please email: tokens@validateskills.com

Hello! Add SFIA Token to start now

Add you token here and click “Add”

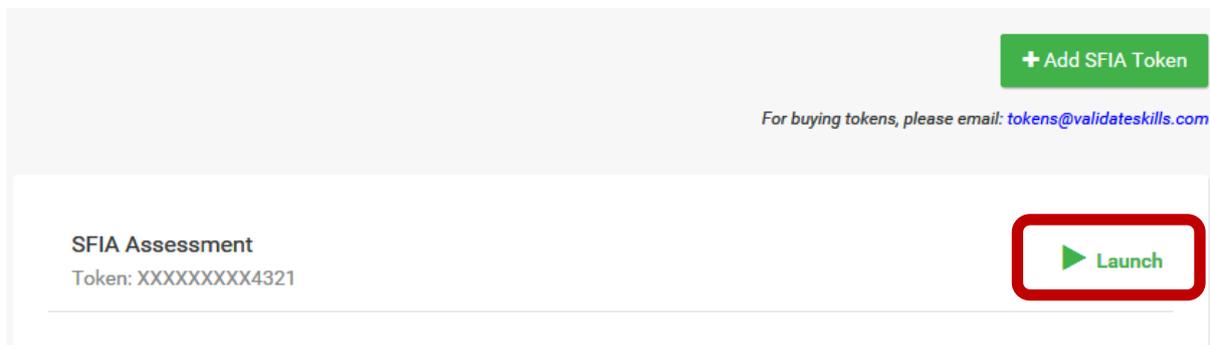


Add SFIA Token ×

123456789 ×

Add

Once your token has been successfully added you can now start the assessment by clicking the “Launch” link on the right hand side.



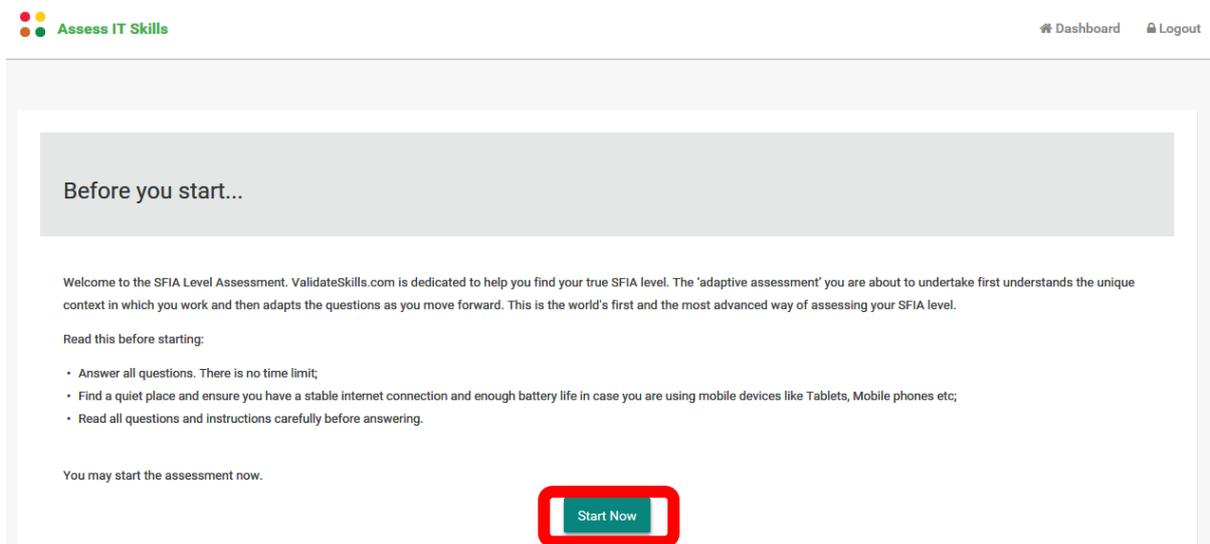
+ Add SFIA Token

For buying tokens, please email: tokens@validateskills.com

SFIA Assessment
Token: XXXXXXXXXXX4321

Launch

Before you start, you will be presented with a short brief and once you are ready to begin click the “Start Now” button at the bottom of the page as shown below.



Assess IT Skills Dashboard Logout

Before you start...

Welcome to the SFIA Level Assessment. ValidateSkills.com is dedicated to help you find your true SFIA level. The 'adaptive assessment' you are about to undertake first understands the unique context in which you work and then adapts the questions as you move forward. This is the world's first and the most advanced way of assessing your SFIA level.

Read this before starting:

- Answer all questions. There is no time limit;
- Find a quiet place and ensure you have a stable internet connection and enough battery life in case you are using mobile devices like Tablets, Mobile phones etc;
- Read all questions and instructions carefully before answering.

You may start the assessment now.

Start Now

You can now start completing your assessment.

SFIA Assessment

Stage 1/4

Please select the type of organisation you work for [Select the most appropriate option]

- IT service provider / Consultancy / IT department of an organisation
- Product development / Research & Development
- Training
- Other

Next

Select your answer by clicking the radio button next to your choice. The Next button will then be activated for you to then answer your next question. Once you have completed your assessment you can view your report by clicking “view report”

SFIA Assessment

Thank you for completing the assessment. You can now view your report.

[View Report](#)

You can export the report by clicking the PDF tab or print off the report by clicking the ‘Print’ button at top right.

Print PDF Feedback

SFIA Generic Level

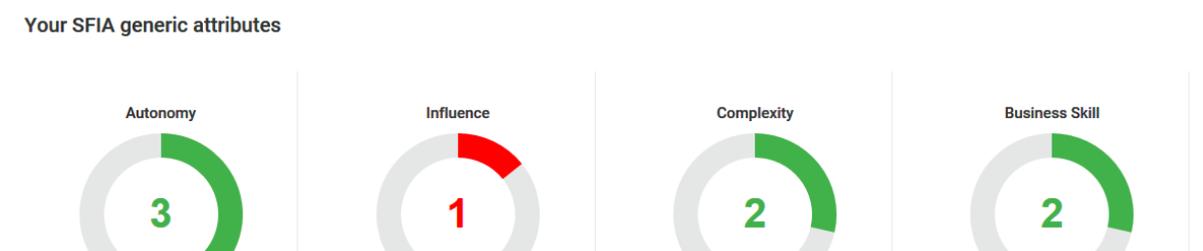
2

SFIA assessment report: Mr Registration Guide

Assessment Status : completed

This SFIA self assessment helps you in understanding ‘what skills do you have?’ and at what level. The score is only one of the indicators of your competence and professional experience and should be interpreted in the context of your current role, responsibilities and accountabilities. The report has two sections:

1. Your SFIA generic score -This is an indicator of your SFIA generic level along with the scores in four attributes - Autonomy, Influence, Complexity and Business Skills
2. Your core SFIA skills score - This is an indicator of relevant SFIA core skills and their levels



You can log back in at any time using your initial registration details to view your report.

You can now log out by clicking the ‘log out’ link in the top right hand corner of your screen.

If you require any assistance please email enquiries@validateskills.com